

Town Of Nederland
NEDERLAND DOWNTOWN DEVELOPMENT
AUTHORITY
REGULAR MEETING MINUTES
NEDERLAND COMMUNITY CENTER 750 Hwy 72 Nederland, CO 80466
Multi-Purpose Room
June 15, 2015 @ 6:30 PM
APPROVED MEETING MINUTES

A. CALL TO ORDER

Meeting called to order at 7:47 pm

B. ROLL CALL

Present: Katrina Harms, Susan Schneider, Jeffrey Green, Charles Wood, Brent Tregaskis, Peter Marshall, Amanda Kneer.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS (Speakers limited to 3 minutes)

Ron Mitchel, a property owner in Nederland, spoke regarding the Master Plan. He thinks it should have a statement that says the DDA is considering having an entertainment district.

D. CONSENT AGENDA

1. Approval of the Minutes from the May 18, 2016 meeting – Cindy Downing

Motion to approve the May 18, 2016 minutes made by Brent Tregaskis, seconded by Amanda Kneer. Motion passed unanimously.

2. Approval of Warrants –

Motion to approve the warrants made by Susan Schneider seconded by Amanda Kneer. Motion passed unanimously.

E. INFORMATIONAL ITEMS

1. Treasurer's report – Amanda Kneer

The DDA discussed the financial reports included in the packet. Amanda stressed that we have incomplete information from Town staff. As a result, the DDA is unable to make informed financial decisions. The DDA does not know if they have the money to pay for another election this year.

Alisha Reis said that we will have 2015 audited financial reports for the DDA July Board meeting, as well as up to date 2016 financial reports. Also worth noting: the Town has been paying for the DDA's operating expenses out of the Town general funds. The DDA owes the Town for all of 2015 plus 2016 to date. It was estimated this figure is between \$25,000 - \$35,000. The Town will let the DDA know these figures by our July meeting.

2. NedPeds Report-Alisha Reis

Alisha said NedPeds has started! The project must be completed by 7/15 because of CDOT. Alisha will send the construction schedule out to the Board.

F. ACTION ITEMS

1. Recommendation for appointment/reappointment to fill open board seats.

The DDA forwarded their recommendation to the Board of Trustees to appoint Katrina Harms and Susan Schneider for the two open DDA Board positions with terms expiring June 30, 2020.

Motion to approve the the NDDA Board recommendations made by Jeffrey Green seconded by Peter Marshall. Motion passed unanimously.

G. DISCUSSION ITEMS

1. 2016 Master Plan update schedule/work session review

The Board discussed the Master Plan Update and work session review. The DDA will align STAR and SAP to MPU. The DDA aims to have changes to the MPU done by the end of July. They will review and accept changes at the August DDA meeting. Revisions will go to the BOT in September and public for final approval.

2. Debt Authorization Election Schedule

The election will be the end of February or beginning of March. Boulder County will not run the election in November 2016 because of the national election and they don't have the personnel or bandwidth. The next time they do an election we could add on to is November 2017 and it would cost us about \$3,000 and doesn't

include legal costs so total could be \$8,000. For Boulder County to run an election 'off-schedule' for us it could cost between \$10,000 and \$15,000 and does not include legal. For the NDDA to run our own election it would cost between \$5,300 and \$7,800. The DDA agreed to include a consideration of an entertainment district in the 2016 Master Plan. Ron Mitchell has acknowledged that he would pay for the creation of the entertainment district. He estimates that it will cost \$10,000- \$15,000 to set up. There needs to be 22,000 feet of contiguous square footage

H. OTHER BUSINESS

I. ADJOURNMENT

Motion to adjourn the meeting was made by Susan Schneider, seconded by Brent Tregaskis. Meeting adjourned at 8:34 pm.

NEXT REGULAR BOARD MEETING: July 20, 2016 @ 6:30 pm Nederland Community Center Multi purpose room

The NDDA Board encourages citizen participation. Public hearings and the "unscheduled citizens" agenda item allow an opportunity to address the Board. Discussion is limited to 3 minutes and please address your comments to the Board. Thank you for your cooperation. The NDDA Board may take action on any item included on this agenda, regardless of the heading under which such item appears. Discussion items may become action items if the Board determines that deferring final action on an item to a subsequent meeting is unnecessary or unwarranted and that taking immediate action does not compromise any third-party's rights. The NDDA Board meeting packets and agendas are prepared on Monday before the Wednesday meetings and are available on the NDDA website by noon on Tuesday, www.nederlanddowntown.org . Copies of the agendas and meeting packet are available at no cost via email from cindydowning0@gmail.com . The information is reviewed and studied by the Board members, eliminating lengthy discussions to gain basic understanding. Short discussion on agenda items does not reflect lack of thought or analysis