

Town Of Nederland  
NEDERLAND DOWNTOWN DEVELOPMENT  
AUTHORITY

NEDERLAND COMMUNITY CENTER 750 Hwy 72 Nederland, CO 80466  
Multi-Purpose Room  
February 20, 2012 at 6:30pm

Regular Meeting Minutes

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**A. CALL TO ORDER**

Meeting was called to order by Chairman Ron Mitchell at 7:03 pm. He commented for the record that State Statute allows the DDA to have members attend and vote via phone.

**B. ROLL CALL**

Members Present: Ron Mitchell, Pat Everson, Katrina Harms, Donna Kirkpatrick, Annette Croughwell

Absent: Will Guercio, Mary Ann Rodak-Friedman

Also present: Eva Forberger

**C. PUBLIC COMMENT** – there was 4 additional members of the community present: Pam North attending for the press, Doug Armitage of 150 N. Jefferson St, Nederland, Barbara Hardt of the same address, and Anne Wheeler of 62 Pinecliff Trail, Nederland. All introduced themselves and Doug, Barbara and Anne briefly commented that they were at the meeting to learn, see how it was run, and to observe.

**D. CONSENT AGENDA**

**1. Approval of December 19, 2012 Regular Meeting Minutes**

Motion to approve the 12/19/12 minutes was made by Katrina Harms and seconded by Donna Sue Kirkpatrick and approved by a unanimous vote.

**2. Approval of 1/16/13 and 2/20/13 Warrants**

Ron Mitchell called for totals from Eva Forberger and Roll Call Vote to approve the warrants for both 1/16/13 and 2/20/13 and they were approved unanimously.

**E. INFORMATIONAL ITEMS**

**1. Treasurer Reports – 1/16 and 2/20 – Eva Forberger**

Eva Forberger began her report with explaining the advantages of having the BOT and

DDA financial information available for both entities. With an audit currently in progress, she had some minor in/out adjustments and reiterated the total \$950K overall maximum to work with on the NedPeds Project. She also referenced the addendum sent to the Board.

**2. Executive Director Report 1/16**

Dismissed

**3. Adopt-a-Planter Brochure – Donna Sue Kirkpatrick**

Donna Sue Kirkpatrick brought everyone up to date with the Adopt-a-Planter project and the brochure included in the packet. She is planning to visit all of the businesses and is hoping for flowers all over town with a portion of the proceeds as a donation. Some parents expressed interest in helping their children care for the plants. Eva Forberger explained that the Town could pitch in with the help of a seasonal worker on a part time basis. Ron discussed briefly the desire for additional work on public property. Pat made a point of insurance and it was decided that this issue would be put on an agenda at a later date.

**4. Information concerning attendance by electronic means constituting a quorum and permitting voting at NDDA Board Meetings – Pat Everson**

Ron Mitchell spoke to this earlier, in the beginning of the meeting. Pat Everson wanted to state for the record that attendance and voting by a Board Member was allowable by phone and was researched and documented for future reference.

**5. NedPeds Project Updates – Brian McLaren and Conor Merrigan**

Conor Merrigan of C2 gave a general status update due to the fact that all of the Board was available for the information shared at the DAT workshop this evening prior to the Regular Meeting. According to Conor's conversations with Tim Tuttle of CDOT, given the fact that the money would be available the next fiscal year by 7/1 – if the design were ready by 7/1 he was under the impression that it would take 6 to 8 weeks to bid out for the contractor, pushing the construction start date to October. Conor also stated that getting the project done this year would result in facing some hurdles such as the CDOT historic clearance – making sure no historical properties are impacted. His recommendation is to get the design decisions decided – to push the review cycle. Pat Everson would like more outreach into the general public with full community participation with Conor agreeing that additional outreach in areas that need to be addressed would help wrap up some of these decisions. Ron Mitchell thought that there might be tremendous advantages to slowing down the process - possibly better bids. Conor stated the possible disadvantage would be if there would be flooding in June – that it possibly couldn't be completed this year, and all agreed that October is too late. His recommendations will come after speaking further with CDOT and solving design decisions. Annette Croughwell wanted the DAT to be informed of the possibility of the project delay.

Brian Mc Laren verified that the 30% design was submitted to CDOT on 2/11/13 and that on 2/27/13 there was going to be a "Field Inspection Review".

## **F. ACTION ITEMS**

### **1. Consideration of NedPed Items: 1/location of sidewalks 2/ surface materials 3/ drainage system – Brian McLaren and Conor Merrigan**

The entire Board decided to vote on the location of the sidewalks (item 1/) and give recommendations only on items 2 /surface materials and 3/ drainage systems. Barbara Hardt had signed up for public comment and desired more input to be considered with some design decisions not yet explored by the public, and allow the public to respond. She voiced her concern about reaching people in Nederland who do not use the internet. She stated her opinion regarding the sidewalks to be put on the North side.

Pat Everson reminded everyone why the DAT was put into existence – given that they are on the route and the most impacted by the project. Ron Mitchell suggested that the DDA endorsed the DAT recommendation to put the pathway on the South side and to discuss during the next meeting whether to formally extend the process and further the outreach into the community. Annette Croughwell asked Conor and Brian's recommendation on the decision regarding the sidewalks and community outreach methods. Conor stated that the outreach for a decision on the path has been adequate and voting on this subject at this point would be appropriate. It would give clear direction and move the design process forward. Brian stated that there would be additional input by CDOT within the week. Katrina was pleased that the NPP process was working, and the survey reached the voting people who are impacted. Donna Sue was also pleased with the DAT's involvement and suggested the newspaper could help with putting more information into the hands of the public. Even with a possible extension – everyone was happy to endorse the DAT's recommendation.

Ron Mitchell made a motion to endorse the DAT's consensus that the pedestrian way be on the South side of 2<sup>nd</sup> street below Snyder street to East street. Pat Everson seconded the motion and it passed unanimously.

Conor Merrigan briefly went over details of the #2/ surface options and stated that the survey and other meetings indicated that the concrete surface with coloration wash was the choice, making it distinctive from the roadway. Katrina Harms wanted to make sure that the other surface options would be discussed. Annette Croughwell and Pat Everson both suggested that there be another meeting with outreach on surface materials. Ron motioned that the Board table item #2 based on the timeline extension. Revising it to be a motion to not take any action on both items #2 and #3. This was seconded by Katrina Harms and it passed unanimously.

### **2. Consideration of formation of a committee to work with the NAHS to examine the feasibility of purchasing land owned by the NAHS behind the Mining Museum – Pat Everson**

Pat introduced this with the fact that Eva is leaving the DDA as treasurer and suggested to table this until another treasurer is found. Ron Mitchell motioned to table this Action Item and Donna Sue seconded. It was also passed unanimously.

## **G. DISCUSSION ITEMS**

Discussion Items 1 through 3 below were tabled: item 4 discussed.

- 1. Attracting New Board Members / Attendance Policies – Ron Mitchell**
  - 2. Discussion of Rules of Conduct and Creating Rules of Procedure – Katrina Harms and Annette Croughwell**
  - 3. Discussion of Sue Churches' role as Secretary of the NDDA – Katrina**
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### **4. Discussion of Alternate Date for Next Regular Meeting – Ron Mitchell**

Discussion about Brian McLaren and Conor Merrigan coming up with a revised schedule was followed by talking about the possibility of a work session or another meeting outside of the Regular DDA meeting if needed to cover items in a timely fashion. Katrina made a motion to forego having a Regular DDA meeting in March. Donna Sue seconded – and it was passed unanimously.

## **H. EXECUTIVE SESSION**

- 1. Real Estate Negotiations – Ron Mitchell**

Dismissed

## **I. ADJOURNMENT**

At 8:11 pm a motion to adjourn was made by Katrina Harms, seconded by Donna Sue Kirkpatrick and approved unanimously. The Nederland DDA Meeting was adjourned.