

Town Of Nederland
NEDERLAND DOWNTOWN DEVELOPMENT AUTHORITY
NEDERLAND COMMUNITY CENTER 750 Hwy 72 Nederland, CO 80466
Multi-Purpose Room
June 21, 2017

APPROVED MEETING MINUTES

A. CALL TO ORDER

Meeting called to order at 6:35 pm

B. ROLL CALL

Present: Jeffrey Green, Katrina Harms, Amanda Kneer, Susan Schneider, Brent Tregaskis
Absent: Charles Wood and Peter Marshall had excused absences

C. PUBLIC COMMENT ON NON-AGENDA ITEMS (Speakers limited to 3 minutes)

Ron Mitchell of Nederland said he is skeptical of the Debt Authorization passing because there are no specific projects tied to the Master Plan.

Katrina Harms responded and said there will be projects attached to Debt Authorization that are identified in the Master Plan, and these projects will be finalized within the next month.

D. CONSENT AGENDA

1. Approve meeting minutes from the May 17, 2017 meeting

Motion to Approve the May 17, 2017 meeting minutes made by Brent Tregaskis, seconded by Amanda Kneer. Motion Approved unanimously.

2. Approval of warrants

Motion to approve the warrants made by Brent Tregaskis seconded by Susan Schneider. A roll call was taken and motion approved unanimously.

E. INFORMATIONAL ITEMS

1. Financial Reports – Mandy Kneer

Amanda said revenues are in and they have reallocated expenses, but she has discovered some clerical errors, and also has to include revisions made by the BOT to the budget. Amanda is going to fix the errors and also re-budget in the \$7,000 donation for Elizabeth Allen's project and the TARP money. Next month, she hopes to propose a supplemental budget.

2. Beautification projects (tentative) – Elizabeth Allen and Jessica Ansari

Jessica said she has been in touch with the Town of Fort Collins to find out their process on

painting the electrical boxes. She discovered that Fort Collins did a juried expedition where artists submitted applications for consideration, and this was turned into a big event for the town. Jessica also suggested that they could get sponsors, and also possibly the Nederland High School art class to help as well.

Katrina Harms asked Jessica to send her an email with a request for donation they desire so the DDA can discuss and hopefully approve if it fits into the budget.

F. ACTION ITEMS

1. District Outreach for BOT

The Board discussed making some small changes to the Q & A for the Debt Authorization. Katrina is going to modify the document and then send it out to the NDDA Board next week so they can do public outreach.

2. Approve engaging the firm Collins Cockrel & Cole to become the Designated Election Official (DEO) and run the Debt Authorization Election.

Katrina said Boulder County declined to do the DDA Election because they do not have the capacity to do so. Thus, a designated election official needs to be hired and this company comes recommended by Boulder County.

Amanda Kneer said she would feel more comfortable getting another bid.

Brent Tregaskis asked about perhaps going in conjunction with the Town.

Katrina said she was not sure the Town would agree to running the election.

It was decided to table this discussion until the July meeting and tentatively schedule the meeting a week early (on July 12) so they can approve the resolution and question for approval by the BOT at their first July meeting. Katrina is going confirm this early meeting with the DDA within the next week.

G. DISCUSSION ITEMS

No discussion items

H. OTHER BUSINESS

No other business.

I. ADJOURNMENT

Motion to adjourn made by Amanda Kneer, seconded by Susan Schneider. Motion passed unanimously and meeting adjourned at 8:15 pm.

NEXT REGULAR MEETING:

To be decided and will be publicly posted upon decision.

The NDDA Board encourages citizen participation. Public hearings and the "unscheduled citizens" agenda item allow an opportunity to address the Board. Discussion is limited to 3 minutes and please address your comments to the Board. Thank you for your cooperation.

The NDDA Board may take action on any item included on this agenda, regardless of the heading under which such item appears. Discussion items may become action items if the Board determines that deferring final action on an item to a subsequent meeting is unnecessary or unwarranted and that taking immediate action does not compromise any third-party's rights.

The NDDA Board of Trustees meeting packets and agendas are prepared on Friday before the Wednesday meetings and are available on the NDDA website, www.nederlanddowntown.org. Copies of the agendas and meeting packet are available at no cost via email from cindydowning0@gmail.com.

The information is reviewed and studied by the Board members, eliminating lengthy discussions to gain basic understanding. Short discussion on agenda items does not reflect lack of thought or analysis.