

# Town Of Nederland

## NEDERLAND DOWNTOWN DEVELOPMENT AUTHORITY

NEDERLAND COMMUNITY CENTER 750 Hwy 72 Nederland, CO 80466

Multi-Purpose Room August 19, 2015 @ 6:30pm

### Approved Meeting Minutes

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#### A. CALL TO ORDER

Meeting called to order at 6:35pm

#### B. ROLL CALL

Present: Amanda Kneer, Susan Schneider, Katrina Harms, Jeffrey Green, and Kevin Mueller

Absent: Peter Marshall

#### C. PUBLIC COMMENT ON NON-AGENDA ITEMS (Speakers limited to 3 minutes)

#### D. CONSENT AGENDA

##### 1. Approval of Warrants

Motion to approve the Warrants made by Susan Schneider seconded by Amanda Kneer. Motion passed unanimously.

##### 2. Approval of Meeting Minutes from the July 15, 2015 Meeting

Motion to approve the meeting minutes from the July 15, 2015 meeting made by Amanda Kneer seconded by Susan Schneider. Motion passed unanimously.

#### E. INFORMATIONAL ITEMS

##### 1. Treasurer's Report – Jeff Maggard, Treasurer

Since the report was from May and wasn't new, there wasn't anything to discuss except to look at the detail for beautification and sidewalk maintenance. It looks like we might be paying more than our share to Elizabeth Allen for flowers.

##### 2. Karina Luscher's resignation from the NDDA

The board reviewed the resignation letter and procedures for selecting and appointing a new board member. There were no questions and a handful of names were mentioned. Board members will be talking to people they know.

##### 3. Update on NedPeds – Katrina Harms

Katrina Harms attended a meeting with the owners rep, Alisha Ries and Chris Pellitier (Public Works) to discuss change of materials and new costs. Still shooting to go to bid mid-September with a start work date of mid October and the whole project should not take more than 1 month.

#### F. ACTION ITEMS

##### 1. Approval of a letter in support of a Go Co grant for Wild Bear Mountain Ecology Center

Katrina Harms updated the board on where the project was and took comments on the letter. A few

changes were suggested.

A motion to approve the letter in support of a GoCo grant initiated by Wild Bear and Town of Nederland was made by Jeffrey Green and seconded by Kevin Mueller. Passed unanimously.

## 2. Approval of \$450 for a new NDDA District Map.

Katrina Harms reviewed the changes needed to the district map and explained that the money would come from the office budgeted line item.

Motion to approve \$450 from the office budget line item for a new NDDA District Map was made by Jeffrey Green and seconded by Amanda Kneer. Motion passed unanimously.

## 3. Approval of \$2100 for the Wayfinding Project

Alex Armani-Munn explained the project to the Board and let them know that the Town probably wouldn't be able to contribute anything to this, but they will be asked again.

Motion to approve up to \$2100 for the Wayfinding Project was made by Amanda Kneer and seconded by Susan Schneider. Motion passed unanimously.

## 4 Approval of \$2208.75 for ecologist review of the riparian corridor.

Katrina Harms explained that the Town and NDDA had submitted a joint rfp for a review of the riparian corridor from the west end of Town-owned access to the spillway. We hope to get a view of the over all health of the corridor using Proper Functioning Condition. The PFC assessment is a qualitative method based on hydrology, vegetation and soil/landforms attributes that provides information on whether a riparian-wetland area is physically functioning in a manner that allows the habitat to be resilient to change, such high flow events. (some information was missing from the packet.) Money would come from the Master Plan Update budget line item.

Motion to approve \$2208.75 for ecologist review of the riparian corridor was made by Susan Schneider and seconded by Jeffrey Green. Motion passed unanimously.

## G. DISCUSSION ITEMS

### 1. Master Plan Update Planning – September 9th public meeting/forum

Based on the attendance at the August 12 forum Katrina Harms suggested that the meeting be open to the public. There would be tables for the different focuses and one for Capital Projects in case anyone wanted information on the past meeting.

There was a discussion that we weren't asking what people's vision of Downtown is and that we shouldn't be focusing on specific issues and projects. After discussion, most board members were fine with the process, explaining that the DDA Board was responsible for making sure the issues and projects were done in such a way that they met the DDA vision, Envision 2020 and the Comp Plan which were are the vision for downtown.

## H. OTHER BUSINESS No other businesses

## I. ADJOURNMENT

Motion to adjourn the meeting made by Amanda Kneer seconded by Jeffrey Green. Motion passed unanimously. Meeting adjourned at 8:00pm.

NEXT REGULAR MEETING:

September 16, 2015 6:00pm at the Nederland Community Center multi purpose room. It will be followed at 7pm by the Master Plan Update presentation by Alex Armani-Munn.

The NDDA Board encourages citizen participation. Public hearings and the "unscheduled citizens" agenda item allow an opportunity to address the Board. Discussion is limited to 3 minutes and please address your comments to the Board. Thank you for your cooperation. The NDDA Board may take action on any item included on this agenda, regardless of the heading under which such item appears. Discussion items may become action items if the Board determines that deferring final action on an item to a subsequent meeting is unnecessary or unwarranted and that taking immediate action does not compromise any third-party's rights. The NDDA Board of Trustees meeting packets and agendas are prepared on Friday before the Wednesday meetings and are available on the NDDA website, [www.nederlanddowntown.org](http://www.nederlanddowntown.org). Copies of the agendas and meeting packet are available at no cost via email from [cindydowning0@gmail.com](mailto:cindydowning0@gmail.com). The information is reviewed and studied by the Board members, eliminating lengthy discussions to gain basic understanding. Short discussion on agenda items does not reflect lack of thought or analysis