

Town Of Nederland  
NEDERLAND DOWNTOWN DEVELOPMENT  
AUTHORITY

NEDERLAND COMMUNITY CENTER 750 Hwy 72 Nederland, CO 80466  
Nederland Community Center Conference Room @ 6:30pm

April 22, 2015

APPROVED MEETING MINUTES

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A. CALL TO ORDER

Meeting Called to order at 6:35 pm

B. ROLL CALL

Present: Peter Marshall, Jeffrey Green, Karina Luscher, Amanda Kneer, Susan Schneider, Katrina Harms

Kevin Mueller was absent

C. PUBLIC COMMENT ON NON-AGENDA ITEMS (Speakers limited to 3 minutes)

No public comments

D. CONSENT AGENDA

1. Approval of Warrants-Eva Forberger-Treasurer

Motion to approve the warrants made by Amanda Kneer seconded by Susan Schneider. Motion passed unanimously

2. Approval of the March 18, 2015 Minutes-Cindy Downing-Secretary

Motion to approve the March 18, 2015 meeting minutes made by Susan Schneider seconded by Peter Marshall. Motion approved unanimously.

E. INFORMATIONAL ITEMS

1. Treasurers Report-Eva Forberger-Treasurer

Forberger was not present at the meeting but a report was included in the packet. Katrina Harms asked the Board if they would like to have the reports DDA specific or if they would like to see the report for all Town activity. The Board consensus was that they would like to see the full reports for all Town activity.

2. Update on NedPeds event – Karina Luscher/Alisha Reis

Alisha Reis reported that her and Karina Luscher are working on the Owner Representative proposal for NedPeds. The lowest qualified bidder will go to the Board of Trustees. Reis said CDOT has to review all of the bids and whichever is the lowest cost and meets the requirements will be the one who wins the bid. Since it is federal funding, these requirements need to be met in order to honor the bid.

Karina Luscher reported that she selected color for the pavers. Luscher said she selected one color for the spur and one for the road.

Alisha Reis said the Planning Commission is working on codes for rental units in Nederland. Inspections will be performed by SafeBuilt. Rental owners will have to pay \$75 for the inspection and \$75 for the rental license.

### 3. Booth at 4th of July – Amanda Kneer

After Board discussion, it was decided to table the discussion of a booth at the 4<sup>th</sup> of July celebration.

## F. ACTION ITEMS

1. Review proposals and select a vendor for flower bed and planter design and maintenance

After discussion, it was decided unanimously by the Board that Elizabeth Allen's proposal was the best match for the project.

Motion to select Elizabeth Allen's garden beautification maintenance proposal for flower bed and planter design and maintenance for no more than \$3,500 made by Amanda Kneer seconded by Jeffrey Green. Motion approved unanimously.

## G. DISCUSSION ITEMS

1. EDTF Citizen Satisfaction Survey

Katrina Harms said the DDA is partnering with The Economic Development Task Force on this survey since they do not have the ability to do it on their own. Harms said they were having a meeting with them tomorrow night.

Jeffrey Green offered a dollar off of a beer at Very Nice Brewery for those who could prove they completed the survey.

Karina Luscher also offered to do something for those who participated in the survey

2. DCI Tech Assist Day

DCI has submitted a schedule for the visit and they will be in Nederland on May 18-19.

### 3. Outreach Process and Schedule

Karina Luscher suggested doing more branding and putting the DDA logo on the projects the DDA has done. Luscher also suggested sponsoring the Library Foundation.

Susan Schneider suggested doing a poster at the visitors center that will show what the DDA accomplishments are. Schneider also suggested sponsoring Teens Inc. or the Enchanted Forest.

Amanda Kneer suggested donating to the Nederland High School prom.

Katrina asked the Board if anyone would be interested in helping Alexander Armani-Munn on the kiosk. Amanda Kneer offered to work on this project.

## H. OTHER BUSINESS

## I. ADJOURNMENT

Motion to adjourn made by Susan Schneider seconded by Jeffrey Green. Meeting adjourned at 8:25 pm

## NEXT REGULAR MEETING:

May 20, 2015 6:30 pm at the Nederland Community Center Multi-Purpose Room  
@6:30pm

The NDDA Board encourages citizen participation. Public hearings and the "unscheduled citizens" agenda item allow an opportunity to address the Board. Discussion is limited to 3 minutes and please address your comments to the Board. Thank you for your cooperation. The NDDA Board may take action on any item included on this agenda, regardless of the heading under which such item appears. Discussion items may become action items if the Board determines that deferring final action on an item to a subsequent meeting is unnecessary or unwarranted and that taking immediate action does not compromise any third-party's rights. The NDDA Board of Trustees meeting packets and agendas are prepared on Friday before the Wednesday meetings and are available on the NDDA website, [www.nederlanddowntown.org](http://www.nederlanddowntown.org). Copies of the agendas and meeting packet are available at no cost via email from [cindydowning0@gmail.com](mailto:cindydowning0@gmail.com). The information is reviewed and studied by the Board members, eliminating lengthy discussions to gain basic understanding. Short discussion on agenda items does not reflect lack of thought or analysis.