

Town Of Nederland  
NEDERLAND DOWNTOWN DEVELOPMENT AUTHORITY  
NEDERLAND COMMUNITY CENTER 750 Hwy 72 Nederland, CO 80466  
Multi-Purpose Room  
November 18, 2015  
AGENDA

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A. CALL TO ORDER

B. ROLL CALL

C. PUBLIC COMMENT ON NON-AGENDA ITEMS (Speakers limited to 3 minutes)

D. CONSENT AGENDA

1. Approval of the September 16, 2015 meeting minutes-Cindy Downing-Secretary
2. Approval of the October 21, 2015 meeting minutes-Cindy Downing-Secretary
3. Approval of warrants for September and October

E. INFORMATIONAL ITEMS

1. Update on Nedpeds - Todd Ficken- F&D International

F. ACTION ITEMS

1. Approval of the NDDA 2016 Budget
2. Appointment of Amanda Kneer as Treasurer to the NDDA
3. Nominations and appointment of Vice Chair to the NDDA
4. Recommend new Board Member for appointment by the BOT

G. DISCUSSION ITEMS

1. Business directory update
2. 2016 project review

H. OTHER BUSINESS

I. EXECUTIVE SESSION

The Nederland Downtown Development Authority Board of Directors will be meeting in executive session, to discuss a potential real estate transaction. This meeting is not open to the public. Closed meetings of this nature for this reason are permitted pursuant to C.R.S. § 24-6-402(4)(a).

J. ADJOURNMENT

**NEXT REGULAR MEETING:** December 9, 2015 @ 6:30 pm Nederland Community Center Multi Purpose Room

The NDDA Board encourages citizen participation. Public hearings and the "unscheduled citizens" agenda item allow an opportunity to address the Board. Discussion is limited to 3 minutes and please address your comments to the Board. Thank you for your cooperation.

The NDDA Board may take action on any item included on this agenda, regardless of the heading under which such item appears. Discussion items may become action items if the Board determines that deferring final action on an item to a subsequent meeting is unnecessary or unwarranted and that taking immediate action does not compromise any third-party's rights.

The NDDA Board of Trustees meeting packets and agendas are prepared on Friday before the Wednesday meetings and are available on the NDDA website, [www.nederlanddowntown.org](http://www.nederlanddowntown.org). Copies of the agendas and meeting packet are available at no cost via email from [cindydowning0@gmail.com](mailto:cindydowning0@gmail.com).

The information is reviewed and studied by the Board members, eliminating lengthy discussions to gain basic understanding. Short discussion on agenda items does not reflect lack of thought or analysis.

Town Of Nederland  
NEDERLAND DOWNTOWN DEVELOPMENT  
AUTHORITY

NEDERLAND COMMUNITY CENTER 750 Hwy 72 Nederland, CO 80466

Multi-Purpose Room

9/16/15 @ 6:00 pm

DRAFT MEETING MINUTES

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A. CALL TO ORDER

Meeting called to order at 6:05 pm

B. ROLL CALL

Present: Katrina Harms, Amanda Kneer, Susan Schneider, Peter Marshall, Kevin Mueller.

Absent: Jeffrey Green

C. PUBLIC COMMENT ON NON-AGENDA ITEMS (Speakers limited to 3 minutes)

No public comments

D. CONSENT AGENDA

1. Approval of the meeting minutes from the August 19, 2015 meeting-Katrina Harms

Amanda Kneer noted that the minutes should indicate that Peter Marshall was absent at the last meeting.

Motion to approve the August 19, 2015 meeting minutes with the amendment made by Amanda Kneer seconded by Susan Schneider. Motion passed unanimously.

Peter Marshall abstained since he was not at the last meeting.

Motion to approve the warrants made by Susan Schneider seconded by Amanda Kneer. Motion passed unanimously.

2. Approval of warrants

Motion to approve the warrants made by Susan Schneider seconded by Amanda Kneer. Motion passed unanimously.

## E. INFORMATIONAL ITEMS

### 1. Treasurers report-Amanda Kneer

Katrina Harms told the Board that Amanda Kneer will now be assuming the role as treasurer for the NDDA since she is a financial professional and is willing to help. Since Kneer will be busy with this position, someone will need to step up as Vice Chairperson. Amanda Kneer will not be paid for her role as treasurer to the NDDA.

Amanda Kneer said that it would be good to have extra reserves for next years budget and also noted that administrative is under budget.

Katrina Harms would like to see wayfinding and river restoration taken out of the MPU budget.

Katrina Harms would like to put an action item for: "Reallocation of Funds for Additional Lights" on the agenda for the next meeting.

Alexander Armani-Munn would like to know if flowers will go back to bid next year or if there is an agreement for multiple years.

Alisha Reis responded that we do not have an agreement but Elizabeth Allen has already submitted a bid for next year so we can competitively bid it as part of budgeting to insure it is on target.

Alisha Reis told the Board the Town treasurer position will now be a contracted position. The Board will discuss who would like to replace Amanda Kneer as Vice Chair at the next regular meeting.

## F. ACTION ITEMS

No action items

## G. DISCUSSION ITEMS

### 1. 2016 budget workshop. Draft budget presented by Amanda Kneer.

Katrina Harms said the focus of the discussion today will be the 2016 budget non TIF funding. Harms said this is the non TIF funding that comes from the 5 mills and there is \$20,000 to work with.

Amanda Kneer wrote a draft budget.

Amanda Kneer pointed out that legal is budgeted at \$5,000 because this is the estimated cost to have someone write the debt authorization and the bond.

Town has taken over sidewalk maintenance so the DDA does not need to budget for that.

It was decided by the Board to give \$1,000 to the fireworks fund next year.

Amanda Kneer asked when the DDA could get money out of the debt authorization.

Alisha Reis responded that it depends on how the loan structure is set up. Money needs to be borrowed because the TIF has to be paid back. Reis suggested that the bank could be a good partner in that and Susan Schneider will know what will be needed. Reis would like to form a sub committee on finance and look at how to put together a package for the DDA and also the BOT because they will have to approve loan documents.

Amanda Kneer asked if the debt authorizations have to be scheduled every 4 years.

Alisha Reis responded that that is just how it has worked out with the repayments and loans, especially with the large projects, but that is not how it has to be done. Reis said if the DDA knows they are going to knock out smaller things then repayment schedules and turnaround is much faster. It depends on how repayment is going to what TIF growth is so we have availability of that cash flow.

Katrina Harms said the website budget could be divided up a little bit.

Katrina Harms said the Town has asked the DDA to take over the Visitors Center so she is working on that budget.

Alisha Reis said they will keep the staff as Town staff for the Visitors Center since it is easier to administer pay.

Katrina Harms said money would have to be borrowed to purchase inventory. Alisha Reis replied that that is something that could be asked of the County is to seed the inventory to kick it off. Reis also suggested TARP funds to support the Visitors Center.

Kevin Mueller suggested putting together a list of business related tasks to put on the Economic Development Grant.

Amanda Kneer said the way the budget is working out is that the DDA will end the year with little to no reserves. This is with moving meals, printing and lodging into the Master Plan Update. Another thing to gain on the budget this year is if the secretary position does not use all of the hours budgeted, that might be extra reserves for next year.

Alisha Reis said the BOT will have a budget work session on September 22 and they will review this initial draft. By Oct 15 they will be looking to nail a fairly decent draft because it goes out to the public for public hearing. On October 19, they will

be doing a budget open house based on that public hearing version. November 3 the BOT will receive any comments from that process and then dialing in through November. Final approval is scheduled for December 1<sup>st</sup>.

## H. OTHER BUSINESS

Alisha Reis reported on NedPeds. Reis said the plans have been amended to be closer to the budget with using recycled materials and should go to bid next month. Reis also reported that the owners representative is advertising as well as working with his contacts to pull in interest, and they anticipate 30 day billed. The owners rep will be issuing a schedule and Alisha will send that to the Board as soon as she gets it. They also contacted Boulder County and they will be working on the sidewalk repair at the same time.

## I. ADJOURNMENT

Motion to adjourn made by Amanda Kneer seconded by Susan Schneider. Meeting adjourned at 7:15 pm.

## NEXT REGULAR MEETING:

The NDDA Board encourages citizen participation. Public hearings and the "unscheduled citizens" agenda item allow an opportunity to address the Board. Discussion is limited to 3 minutes and please address your comments to the Board. Thank you for your cooperation. The NDDA Board may take action on any item included on this agenda, regardless of the heading under which such item appears. Discussion items may become action items if the Board determines that deferring final action on an item to a subsequent meeting is unnecessary or unwarranted and that taking immediate action does not compromise any third-party's rights. The NDDA Board of Trustees meeting packets and agendas are prepared on Friday before the Wednesday meetings and are available on the NDDA website, [www.nederlanddowntown.org](http://www.nederlanddowntown.org). Copies of the agendas and meeting packet are available at no cost via email from [cindydowning0@gmail.com](mailto:cindydowning0@gmail.com). The information is reviewed and studied by the Board members, eliminating lengthy discussions to gain basic understanding. Short discussion on agenda items does not reflect lack of thought or analysis.

Town Of Nederland  
NEDERLAND DOWNTOWN DEVELOPMENT  
AUTHORITY

NEDERLAND COMMUNITY CENTER 750 Hwy 72 Nederland, CO 80466  
Multi-Purpose Room

October 21, 2015 @ 6:30pm  
DRAFT MEETING MINUTES

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A. CALL TO ORDER

Meeting called to order at 6:35

B. ROLL CALL

Present: Jeffrey Green, Katrina Harms, Amanda Kneer, Susan Schneider  
Absent: Kevin Muller and Peter Marshall

C. PUBLIC COMMENT ON NON-AGENDA ITEMS (Speakers limited to 3 minutes)

Ron Mitchell from Nederland informed the DDA Board that the Entertainment District Petition will be brought forward to the Board of Trustees at the November 17 meeting.

D. CONSENT AGENDA

1. Approval of the meeting minutes from the September 16, 2015 meeting-Cindy Downing NDDA Secretary

It was decided to wait to approve the minutes until the November 19 meeting so more information about the 2016 budget could be added.

2. Approval of warrants

It was decided to move the warrants to the next meeting due to missing information.

Alisha Reis noted that the Town has contracted a new treasurer who will be transitioning in the 3<sup>rd</sup> week of November.

E. INFORMATIONAL ITEMS

1. Treasurers report

Amanda Kneer said she distributed the Treasurers report in a spreadsheet. It looks like the DDA will have some fund balance to carry over into next year. Kneer also noted that we are under budget for the secretary so those funds

can be used next year. There is also remaining \$10,000 to spend on the Master Plan Update.

Alexander Armani-Munn said that Kathy Weiss at Town Hall needs verification of what the DDA has expended so she can submit forms for the DOLA grant.

Alisha Reis noted that Amanda Kneer could get on the system at Town Hall so she can access financial information for the DDA when she needs it.

## 2. Update on NedPeds-Alisha Reis

Alisha Reis said that the bidder for NedPeds project is Consolidated Resources out of Greeley. The owners representative will come to the next meeting. He and Chris Pelletier (Nederland Public Works Manager), and Alisha Reis have been working with them to negotiate the contract since the Board of Trustees approved an award to one bidder on October 13, which allows the Mayor to sign the contract when it is ready. They are also working on contract time lines and as soon as that is solid that will be sent to the BOT and the NDDA. The plans include various options, and the optimal option is that everything will be completed by the end of the year. If weather doesn't permit, there are several different ways to complete the project by June 1, 2016 with all of the paperwork completed so they can get final reimbursements from CDOT. CDOT did come in alignment with the remaining budget for the construction which is roughly \$876,000. Reis said there is a little bit of fluff with that number because they are leaving some funds available, as they are not sure what they will find when they dig into 2<sup>nd</sup> street. Four firms have come out to do the mandatory pre-bid. Reis included the budget and the 2012 debt authorization status. Jeff Mallard is looking at numbers to put together to get loans through the water fund and they may need to do a street loan as well.

## 3. Update on the DCI conference-Katrina Harms

Katrina Harms postponed this until the November 18 meeting since she didn't have time to prepare a presentation from her notes

## 4. 2016 Budget update

Alisha Reis said they would like to coordinate with the DDA so they can get the budget nailed down for November 18. This would be optimal so the DDA can adopt their budget before it is sent to the BOT for approval December 1<sup>st</sup>.

Alisha Reis said the last time they did the debt authorization in 2012 they did a B budget. Between November and January they will be putting together option B and what the DDA wants to put together for their question with the help of the Bond Counsel, Amanda Kneer, and the Town Treasurer. If the DDA gets the award in April, the budget can be re-decided.

Reis is going to send out the TIF analysis so the DDA knows what they still have available for their term. The DDA does not need to put together a new budget for next year if they feel like they are not going to expend funds. If they are going to expend

funds, they can do a supplementary budget without having to do a whole new budget. The supplement would have to be approved with the BOT so it can be filed with the state. The Bond Counsel will help with what can be expended in the next few years and explain advantages and disadvantages

Katrina Harms said in the next session of the DCI they will be talking about incorporating some of the ideas from the Master Plan and which ones will qualify for additional grants.

Amanda Kneer said she would like to get together with Katrina Harms to talk about the Visitors Center being part of the proposed budget.

In regards to the DDA, Alisha Reis said they received the grant application for Boulder County Economic Development Funds and that is usually a \$6,000 a year award, which would help to offset the cost of personnel and other things. Kathy Weiss is submitting the application so if the Board has any questions, they can contact her.

Amanda Kneer would like to further discuss the budget at the next meeting.

## F. ACTION ITEMS

### 1. Holiday Lights Program

Katrina Harms said there was a request to provide more lights. Harms suggested we ask the Public Works Director what he would recommend for the lights on the concrete bridge. It was also suggested that the lights be redone on the pedestrian bridge.

Amanda Kneer said the Girls Scouts will be at the lighting ceremony.

Alisha Reis suggested we print off song sheets.

Katrina Harms suggested getting David Hardy to sing. She also suggested getting the Nederland High School choir to sing.

Alisha Reis said the Town will provide snacks and cider.

Katrina Harms said she would also try to get businesses to participate in Black Friday.

It was decided to do the lighting ceremony on Friday 12/4 at 5:30

It was suggested to advertise in the Mountain Ear

Motion to spend up to \$300 on additional lights and refreshments for the holiday lights and lighting ceremony made by Amanda Kneer seconded by Jeffrey Green. Motion approved unanimously.

### 2. Discussion of open NDDA board member position



Katrina Harms said there are currently no applications for the open Board member position so we need need to make a new deadline for this. Harms suggested to make the Deadline November 13 so there will be potential candidates for the next meeting. This will need to be put on the next agenda.

Motion to re-post the Board member deadline of November 13 made by Katrina Harms seconded by Amanda Kneer. Motion approved unanimously

It was suggested by Amanda Kneer to have a December meeting since the DDA has many items to discuss. It was decided to have the NDDA meeting on December 9 at 6:30.

Alexander Armani-Munn noted that he was going to bring forward the Master Plan Update in December since he will be completed with it by then and his position with the Town ends December.

## G. DISCUSSION ITEMS

### 1. Ballot initiative –

Alisha Reis will start the process with Carmine Beery and she has informed her that DDA will want a draft to review at the November 18 meeting. Reis said they will be prioritizing the Master Plan Update and looking at projects we want to accomplish and how much money we are going for. They will then engage the Bond Counsel to get started on those conversations since they will be the most important component of getting the question right. Then we will have to have our question referred by the BOT sometime in mid January. Thus, the DDA should meet with the Bond Counsel in December. Alisha said they are going to use Kim Crawford again since she has done the last two and is familiar with us. Once we establish that, then it is referral of the ballot question. Reis said to remember that all Board members are advocates on behalf of the ballot question but she does not think they can use Town resources to fund those things. Alisha will confirm with Carmine Beery if the DDA can use funds to support making copies, etc for this.

Katrina Harms will send out ballot initiative language. Alisha Reis said to keep in mind that the Town Clerk will need help with the voter list to make sure it is correct.

## H. OTHER BUSINESS

Katrina Harms said Boulder County is looking to do a trail from the West Magnolia trail system to the Jenny Creek trail with through access of the continental divide that will allow mountain bikes. They are going for a grant and are looking for support. Harms would like to know if the DDA would like to add their name in support. PROSAB said Nederland would be a gateway for people using this trail. After design is complete the trail completion will take 3-6 years. The Board agreed to support this.

Katrina would like to put on the next agenda to appoint Amanda as the official

treasurer and also appoint the next Vice Chair

## I. ADJOURNMENT

Motion to adjourn made by Susan Schneider seconded by Amanda Kneer. Meeting adjourned at 7:50 pm.

**NEXT REGULAR MEETING: November 18, 2016 at the Nederland Community Center Multi Purpose Room**

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**Town of Nederland  
Council Approval Report  
(Council Approval Report)**

Vendor									
InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b><u>Downtown Development Fund</u></b>									
213	Cindy Downing, PO Box 302, Nederland, CO, 80466								
083115	10/31/15	DDA 8/5 to 8/30	11/10/15	\$240.00	\$240.00	70-75-5129	DDA Secretary Services	\$3,600.00	\$1,496.00
					<b>\$240.00</b>				
311	Downtown Colorado, Inc., 1420 Ogden Street, Denver, CO, 80218								
200002210	10/21/15	Coops and Awards Ticket	10/21/15	\$55.00	\$55.00	70-75-5810	Conference/Training	\$750.00	\$695.00
081015	10/31/15	Membership renewal	10/31/15	\$175.00	\$175.00	70-75-5850	Annual Membership/Dues	\$250.00	\$75.00
					<b>\$230.00</b>				
<b>Total Downtown Development Fund</b>					<b>\$470.00</b>				
<b>Total Bills To Pay:</b>					<b>\$470.00</b>				

AGENDA INFORMATION MEMORANDUM  
NEDERLAND DOWNTOWN DEVELOPMENT AUTHORITY  
MEETING DATE: November 18, 2015

INITIATED BY: Mandy Kneer, NDDA Treasurer

INFORMATION: X ACTION: OR DISCUSSION:

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**AGENDA ITEM:** Treasurer's Report

**SUMMARY:** Includes Year-to-Date operating budget, master plan budget, and consideration of 2016 operating budget.

**RECOMMENDATIONS:** None

**FINANCIAL CONSIDERATIONS:** None

**AGENDA INFORMATION MEMORANDUM**  
**NEDERLAND DOWNTOWN DEVELOPMENT AUTHORITY**  
**MEETING DATE:**

INITIATED BY: Mandy Kneer

INFORMATION:    ACTION: X    OR    DISCUSSION:

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AGENDA ITEM:    Approval of the 2016 NDDA Budget

SUMMARY:    The 2015 financials have been fixed to show more accurately what was spent for MPU vs operations. This gives a better view of the operations line items in 2015. With that in mind the 2016 budget has been updated and the operations portion detailed for review and approval.

RECOMMENDATIONS:

FINANCIAL CONSIDERATIONS:

AGENDA INFORMATION MEMORANDUM  
NEDERLAND DOWNTOWN DEVELOPMENT AUTHORITY  
MEETING DATE: November 18, 2015

INITIATED BY: Mandy Kneer

INFORMATION:    ACTION: X    OR    DISCUSSION:

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**AGENDA ITEM:** TerraCognito payment for new NDDA district map

**SUMMARY:** We approved a \$450 payment to TerraCognito at our 8/19/2015 from the office supplies expense account. This account does not have the funds to pay this expense.

**RECOMMENDATIONS:** Move this expense to the Master Plan Update.

**FINANCIAL CONSIDERATIONS:** None; already paid.

	2015 budget	2016 budget
<b><u>NON-TIF FUNDING</u></b>		<b>Proposed</b>
Property Tax	19,300	20,000
Interest Income	350	400
Loan Proceeds	13,000	
<b>TOTAL REVENUE</b>	<b>32,650</b>	20,400
Personnel	3,600	3,600
Oth Prof:Legal	500	5,000
Oth Prof:Website	2,400	2,400
Tax Coll	270	270
Office:Rent	600	600
Office:Supplies	100	100
Office:Postage	50	50
Office:Bank Fees	50	50
Office:Print/Copy	100	100
Advertising	1,000	500
Prof Dev:Conf & Training	750	750
Prof Dev:Member Dues	250	250
Meals:Food for Meetings	500	500
Meals:District Ent	500	500
Sidewalk Maint	4,000	0
DDA Beautification	4,000	4,200
Fireworks	1,000	1,000
Master Plan Update	15,000	0
Admin& Finance	7,000	3,600
Transfer to Capital	28,731	0
<b>TOTAL EXPENDITURES</b>	<b>70,401</b>	23,470
NON-TIF CHANGE IN FUND BALANCE	(37,551)	(2,870)
<b>FUND, BEGINNING BALANCE</b>	39,551	3,093
<b>FUND, ENDING BALANCE</b>	1,800	23

Nederland Downtown Development Authority  
 Financial Statement  
 as of November 16, 2015

<b>REVENUE</b>	<b>2015 YTD</b>	<b>2015 Operating Budget</b>	<b>Budget Remaining</b>
Property Taxes	17,385	19,300	
Own Taxes	698		
Interest	209	350	
Loan Proceeds	13,000	13,000	
<b>Total Revenue</b>	<b>31,292</b>	<b>33,000</b>	
<b>EXPENSE</b>			
Admin/Finance	6,417	7,000	583
Advertising	50	1,000	950
Bank Fees	0	50	50
Beautification	4,000	4,000	0
Conf & Training	255	750	495
DDA Secretary	2,104	3,600	1,496
Goodwill	1,000	1,000	0
Legal	0	500	500
Meals/Dist Events	0	500	500
Meals/Meetings	30	500	470
Member Dues	175	250	75
MPU	11,482	15,000	3,518
Office Supplies	211	100	-111
Postage	0	50	50
Printing/Copying	12	100	88
Rent	550	600	50
Sidewalk Maint	2,441	4,000	1,559
Tax Collection	261	270	9.23
Website	444	2,400	1,956
Infrastructure	41,918		
<b>Total Expenses</b>	<b>71,350</b>	<b>41,670</b>	<b>12,239</b> Budget Remaining to Spend
<b>Change in Fund Balance</b>	<b>-40,057</b>	<b>-8,670</b>	<b>3,518</b> MPU Budget Remaining
<b>Fund Begin Balance</b>	<b>41,708</b>	<b>41,708</b>	<b>8,721</b> Operating Budget Remaining
<b>Reserved: 29,121</b>			
<b>Unreserved:</b>			
<b>Fund End</b>	<b>1,651</b>	<b>33,038</b>	



	<b>2015 YTD</b>
MPU Budget	15,000.00
DOLA grant	7,000.00
<b>Total</b>	<b>22,000.00</b>
<b>Expenses to date</b>	
DCI	9,000.00
Meals	657.38
Lodging	473.32
Office Supplies	54.89
Printing/Copying	174.40
Ecological Study	671.40
Map/TerraCognito	450.00
<b>Subtotal</b>	<b>11,481.39</b>
<b>To Be Paid</b>	
Ecological Study	1,537.35
UCD tech assist	2,000.00
	3,537.35
<b>Remaining Budget</b>	<b>\$ 7,944.04</b>

**AGENDA INFORMATION MEMORANDUM**  
**NEDERLAND DOWNTOWN DEVELOPMENT AUTHORITY**  
**MEETING DATE:**

INITIATED BY: Katrina Harms

INFORMATION:    ACTION: X    OR    DISCUSSION:

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AGENDA ITEM:    Appointment of Mandy Kneer to NDDA Treasurer

SUMMARY:    With Eva Forberger's departure from the town staff and the reorganization of the staff, Mandy Kneer has offered to step in as an unpaid treasurer to the NDDA. Her professional background will enable her to review and present the NDDA financials each month much like Eva did. She will interface with town staff to make sure expenses are being tracked correctly.

RECOMMENDATIONS:    Approve Mandy Kneer as NDDA Treasurer

FINANCIAL CONSIDERATIONS:    None

AGENDA INFORMATION MEMORANDUM  
NEDERLAND DOWNTOWN DEVELOPMENT AUTHORITY  
MEETING DATE:

INITIATED BY: Katrina Harms

INFORMATION: ACTION: X OR DISCUSSION:

=====

AGENDA ITEM: Appointment of a Vice Chairperson

SUMMARY: With Mandy Kneer becoming NDDA Treasurer the position of Vice Chair is open. The Vice Chair would be responsible for running the meeting should the Chair be unable to.

RECOMMENDATIONS: Approve a Vice Chair

FINANCIAL CONSIDERATIONS: None

**AGENDA INFORMATION MEMORANDUM**  
**NEDERLAND DOWNTOWN DEVELOPMENT AUTHORITY**  
**MEETING DATE:**

INITIATED BY: Mandy Kneer

INFORMATION:    ACTION: X    OR    DISCUSSION:

=====

AGENDA ITEM:    Open NDDA position

SUMMARY:    No applications were submitted for the open board position. There were a few people who expressed interest but we were unable to get back to them individually before the deadline.

RECOMMENDATIONS:    Repost the position and reach out again to people on the fence.

FINANCIAL CONSIDERATIONS:    none

AGENDA INFORMATION MEMORANDUM  
NEDERLAND DOWNTOWN DEVELOPMENT AUTHORITY  
MEETING DATE:

INITIATED BY: Katrina Harms

INFORMATION: ACTION: OR DISCUSSION: X

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AGENDA ITEM: Discuss making the NDDA business directory open to all Nederland Area Businesses

SUMMARY:

RECOMMENDATIONS:

FINANCIAL CONSIDERATIONS: secretary time to set up and maintain directory would be minimal once the majority of businesses were entered.

**AGENDA INFORMATION MEMORANDUM**  
**NEDERLAND DOWNTOWN DEVELOPMENT AUTHORITY**  
**MEETING DATE: 11/18/15**

INITIATED BY: Katrina Harms

INFORMATION:    ACTION:    OR    DISCUSSION: X

=====

AGENDA ITEM: Preliminary budgeting of 2016 projects from the debt authorization

SUMMARY: Should the DDA district voters approve the Debt Authorization we need to be prepared with a dollar request for 2016 to be approved by the BOT. We need to get estimates for projects and the parts of projects we want to start in 2016. Project areas and specific projects discussed are: (We would pursue grants and partnerships where possible.)

Capital Improvement Projects/Circulation/Riverwalk

- Lakeview Intersection (design - MIP)
- First Street (design - MIP?)
- second bridge (design - MIP)
- riverwalk/riparian restoration (design)
- parking on Lakeview and Big Springs
- Wayfinding - taking suggestions from Wayfinding Assessment and redo/upgrade signage
- Visitor Center lot (review and design)

Events

- what can we do to help events, ie., Standard signage all events can use
- what events would we like to add - ie. Nederland Mile, Tree Lighting
- do we want to support events financially

Beatification

- upgrades/updates to flower program (irrigation)
- cleaning/clean up. sweeping...
- Facade improvement grants/business improvement loans
- Public Art

Public/Private Partnership

- Shared workspace cooperative
- Temporary uses for gaps and undeveloped property
- Community Art Coordinator
- Visitor Center/Mining Museum

Miscellaneous

- Visitor Center