

Town Of Nederland
NEDERLAND DOWNTOWN DEVELOPMENT AUTHORITY
NEDERLAND COMMUNITY CENTER 750 Hwy 72 Nederland, CO 80466
Multi-Purpose Room
May 17, 2017 @ 6:30 pm
APPROVED MEETING MINUTES

A. CALL TO ORDER

Meeting called to order at 6:35 pm

B. ROLL CALL

Present: Amanda Kneer, Brent Tregaskis, Katrina Harms, Susan Schneider
Peter Marshall arrived at 6:44 pm

Absent: Jeffrey Green and Charles Wood had excused absences

C. PUBLIC COMMENT

There were no public comments

D. CONSENT AGENDA

1. Approve meeting minutes from the April 19, 2017 meetings

Motion to approve the April 19, 2017 meeting minutes made by Brent Tregaskis, seconded by Susan Schneider. Motion approved unanimously.

Amanda Kneer abstained because she was not at the April 19, 2017 meeting.

2. Approval of warrants

Motion to approve the warrants made by Brent Tregaskis, seconded by Susan Schneider. Motion approved unanimously.

E. INFORMATIONAL ITEMS

1. Financial Reports-Amanda Kneer

Amanda Kneer reported that the total incoming budget is \$36,500. Amanda said the first 4 months of the year is when most of the property tax money comes in. \$36,500 includes the \$7,000 donation the DDA received. They still need to budget in the \$11,000 received from TARP.

2. Beautification Project-

Jess Ansari, a Nederland resident, would like permission or support to paint over utility boxes in town. She said the ones located throughout town are covered in graffiti and stickers so she would like to paint art over them.

Katrina Harms asked Jess to do some research on the project (find out who owns the boxes and the logistics of painting them) and email her with the her findings. Katrina also suggested that

Jess come back to the DDA with a budget after she performs her research and then the DDA would like to be supportive and donate toward the project.

3. Update on DCI Conference and Mayors Task Force on Downtown Development

Susan Schneider and Katrina Harms said this conference was interactive and people were providing innovative ideas. They learned about what other towns do in regards to design standards and guidelines, and also financial incentives. Katrina is going to type up notes and send them to the Board members. The group from Nederland that went to the conference met up and they are going to try to and get a task force going. Last night at the BOT meeting it was decided that a couple of people from the BOT will be on it, and also there will probably be a person from the Planning Commission on thtask force as well. The overall idea was that there is a lot of underdeveloped land that can be developed in downtown. They going to look at the design scale and the character. They would also like to identify the Town and its direction. The strategy for the task force is to find aspects about Nederland that are must-haves for the Town community and potential developers.

F. ACTION ITEMS

1. Approve letter to the District

Katrina Harms said she is going to the Planning Commission with the Master Plan next week, and would like to go to a BOT meeting with the letter and the Master Plan in June. She would like to then present the Debt Authorization to the BOT in July.

Motion to approve letter to the district with small change in verbiage made by Amanda Kneer, seconded by Susan Schneider. Motion passed unanimously.

2. Approve engagement with Kim Crawford from Butler Snow for Special Counsel/Election advice for the 2017 Debt Authorization

Motion to accept the engagement letter from Kim Crawford from Butler Snow made by Amanda Kneer, seconded by Susan Schneider. A roll call was taken and motion passed unanimously.

G. DISCUSSION ITEMS

1. Master Plan and Debt Authorization priority projects

Katrina said she met with the Public Works director and the Town engineer to talk about the project list and talk about priorities. They tried to narrow down the list.

Katrina said September 8 is the date the designated election official certifies the order of the ballot and the ballot content so they have to do this in July so the BOT can approve this in August.

H. OTHER BUSINESS

Jeffrey Green is going to let his term run out so there will be one vacancy for his position. Katrina Harms is going to advertise in the Mountain Ear and the vacancy will also be posted on the website.

I. ADJOURNMENT

Motion to adjourn the meeting made by Amanda Kneer, seconded by Brent Tregaskis. Meeting adjourned at 8:21 pm

NEXT REGULAR MEETING:

June 21, 2017 6:30 pm at the Nederland Community Center Multi Purpose Room

The NDDA Board encourages citizen participation. Public hearings and the "unscheduled citizens" agenda item allow an opportunity to address the Board. Discussion is limited to 3 minutes, and please address your comments to the Board. Thank you for your cooperation. The NDDA Board may take action on any item included on this agenda, regardless of the heading under which such item appears. Discussion items may become action items if the Board determines that deferring final action on an item to a subsequent meeting is unnecessary or unwarranted and that taking immediate action does not compromise any third-party's rights. The NDDA Board meeting packets and agendas are prepared by the Tuesday before the Wednesday meetings and are available on the NDDA website, www.nederlanddowntown.org. Copies of the agendas and meeting packet are available at no cost via email from cindydowning0@gmail.com. The information is reviewed and studied by the Board members, eliminating lengthy discussions to gain basic understanding. Short discussion on agenda items does not reflect lack of thought or analysis.